

# Richland-Bean Blossom Community School Corporation

## Invitation for Bids | Dell Chromebook

The purpose of this document is to provide the vendor with enough information to bid fixed prices for equipment and delivery.

The district is looking to purchase **1690** Chromebooks. All prices will include delivery to Richland-Bean Blossom Community School Corporation office at 600 Edgewood Dr, Ellettsville, IN 47429.

Sealed bids must be received by the Superintendent at 600 Edgewood Dr, Ellettsville, IN 47429 on or before 1:00 p.m. local time on Wednesday, May 29, 2019. Bids received after this date and time will not be accepted for consideration.

A public bid opening will be held on Wednesday, May 29, 2019, at 2:00 p.m. local time in the Boardroom at the Richland-Bean Blossom administration office located at 600 Edgewood Dr, Ellettsville, IN 47429. Richland Bean Blossom Board of Education reserves the right to reject any or all bids.

### **All bids must be addressed to:**

Dr. Jerry Sanders, Superintendent  
Richland-Bean Blossom Community School Corporation  
600 Edgewood Dr, Ellettsville, IN 47429

### **All bids must be submitted in sealed envelopes, which shall clearly be marked**

**“Sealed Bid – Google Chromebooks 2019”; faxed or emailed bids will not be accepted.**

If the bids are mailed, the carrier the vendor selects becomes the agent of the vendor and not that of the Richland-Bean Blossom Community School Corporation.

Vendor to bid only brand new (not refurbished) Chromebooks.

Be certain to bid on the exact quantity, services, and other items specified.

Richland-Bean Blossom Community School Corporation is tax-exempt and as such will not pay any sales, use or property tax. Tax exemption certificate available upon request.

Delivery charges must be included.

All bids submitted shall remain firm for a period of ninety (90) days of receiving.

The vendor shall include warranty information for all equipment offered with the bid.

For the purpose of assuring Richland-Bean Blossom Community School Corporation of the quality of workmanship, materials, equipment and service, the school corporation will retain the right to qualify or disqualify vendors on the basis of available information covering their service and the suitability of their bids for the project.

All equipment and service as specified herein will be made by a reputable experienced company and shall conform to the specifications.

Richland-Bean Blossom Community School Corporation reserves the right to accept or reject any bids, or part thereof, and to award the contract to other than the low bids.

The bids will be considered and awarded not solely on price, but also in conjunction with specifications and evaluation of references. All vendors will be advised on the decision as soon as the bids have been awarded by Richland-Bean Blossom Community School Corporation.

Vendors shall furnish Richland-Bean Blossom Community School Corporation with brochures, documentation and specification sheets if requested.

Award will be made to one or more vendors whose bid is determined to be the most advantageous to the school corporation, taking into consideration price and other evaluation factors set forth in the specifications, lowest responsible and responsive vendor.

Richland-Bean Blossom Community School Corporation reserves the right to reject any or all bids and/or at its discretion allow for the correction or withdrawal of inadvertently erroneous bids before or after a bid award.

The contract shall be deemed to have been awarded when a purchase order for designated services has been issued by the school corporation official who is authorized to issue orders.

Any bid may be rejected if it contains any alterations or erasures without being properly initialed by the person submitting the bid.

The vendor shall file an invoice upon acceptance of services, payment will be made within forty-five (45) days.

Questions regarding specifications should be directed to **Chris Smith** *via email* [csmith@rbbschools.net](mailto:csmith@rbbschools.net) with the subject line of "Google Chromebook Bid Question - 2019"

Richland-Bean Blossom Community School Corporation maintains a technology managed services contract with Five-Star Technology Solutions who provides technical expertise regarding the network infrastructure of the school district. Five-Star Technology consulted in the drafting this Invitation for Bids and may provide a response to this Invitation with a recommended solution

## **Instructions to All Vendors**

Read all the general conditions carefully before submitting your bid to be certain that you completely understand all requirements.

Unit cost and extensions should be verified and thoroughly checked before submitting your bid. If an error is made on the unit pricing, Richland-Bean Blossom Community School Corporation cannot accept any responsibility. It is assumed that the pricing submitted is the price you will honor. Therefore you will be legally held to this price.

The BidForms must be completed, properly signed and returned with your bid.

All packing slips and invoices must reference the purchase order number assigned to any items awarded to your company. Also, any back orders must be noted on invoices.

Richland-Bean Blossom Community School Corporation will not be responsible for any deliveries that are not signed for by an authorized employee or employee of the school's technology managed services provider.

Richland-Bean Blossom Community School Corporation reserves the right to reject any or all bids, to be the sole judge of equivalency, to waive any bid requirement in accepting or rejecting bids, and to make an award deemed to be in its best interests.

### **Required Bid- Qty 1465**

Dell 3100 Non-touch  
4GB 2400MHz LPDDR4 Non-ECC  
16GB eMMC Hard Drive  
11.6" HD (1366 x 768) Anti-Glare Non-Touch, Camera & Microphone, WLAN Capable  
1-Year Warranty

### **Required Bid- Qty 225**

Dell 3100 Touch  
4GB 2400MHz LPDDR4 Non-ECC  
32GB eMMC Hard Drive  
11.6" HD 1366 x 768 WVA 16:9 Touch with Corning(R) Gorilla(R) Glass NBT, Camera & Microphone  
WLAN Capable  
1-Year Warranty

### **Required Bid- Qty 1690**

Google Management Console license

### **Optional Bids**

Submit a bid that includes a case.

### **Optional Bids**

Submit a bid or bids that includes an additional 2, 3 and/or 4 year extended warranty on the Chromebook. Please provide details regarding the extended warranty.

All bids should include detailed line items and subtotals along with the total purchase price.

Richland-Bean Blossom Community School Corporation reserves the right to change the quantity of the products.

Appendix A  
Richland-Bean Blossom Community School Corporation

Chromebooks Bid Form  
*To Be Returned with Bid Sheets*

We, the undersigned, have reviewed the specifications herein for the supply of the above-listed items(s). We propose to furnish and deliver all materials and accessories to complete the project, in accordance with the attached bid Specifications and general conditions. We understand that the Richland-Bean Blossom Community School Corporation reserves the right to reject any and all bids and to make awards on the basis of quality as well as price.

Company Name

Address

Authorized Signature

Printed Name

Title

Telephone Number

Email Address

Date