

**Regular Meeting
March 26, 2018
School Service Center
600 S. Edgewood Drive
Ellettsville, Indiana**

Pursuant to notice, the Board met for their regular meeting. Mr. Kerr called the meeting to order at 7:00p.m.

ROLL CALL

Members Present: Mr. Durnil, Mr. Wright, Mrs. Merry and Mr. Kerr

Others Present: Dr. Wilcox, Dr. Sanders, Ferguson Law, Mrs. Whitaker, Mrs. Atkinson, Mr. Norris, Mr. Ackerman and many others.

VISITOR COMMENTS

Angie Jacobs ask when will Stinesville be shut down completely and will it be available for public use after school is over. Dr. Wilcox said that the last day of school will be the last day for public use. We will start cleaning and moving. It will not be available for public use due to our insurance will not cover it.

Katlyn Owens ask if there were bid winner from the bids that was put in the newspaper. Dr. Wilcox answered no. If the bid is under what we have budgeted for what will happen to the extra money. The board will make that decision at that time. They have not decided what it would go for if it was under budget. What are the plans for before and after school programs for next year? Dr. Wilcox explained that there would still be Latch key and Boys and Girls Club. Dr. Wilcox explained that they are trying to work with them both to see what they can do to help more families in the community. Did the Transportation Dept. do a dry run making actual stops? Dr. Wilcox said yes.

Mr. Kerr explained what the visitor comments were supposed to be used for. We will no long take questions only comments.

APPROVAL OF MINUTES

- A. February 19, 2018 Regular Board Minutes
- B. February 28, 2018 Work Session
- C.

On a motion by Mrs. Merry seconded by Mr. Wright, the minutes for all the meetings was **approved 4/0**.

FINANCIAL

- A. Treasurer's Report, February 2018
- B. Presentation of Claims for Approval

On a motion by Mr. Wright, seconded by Mrs. Merry, the treasurer's report for February 2018 was **approved 4/0**. On a motion by Mr. Durnil, seconded by Mrs. Merry claims pre-pays batch 1 02/01/18 to 02/28/18 for \$768,820.05 and Claims vouchers for \$361,043.81 and Forest Hills vouchers on for \$18,556.77 and gross wages on 2/2/18 for \$590,636.35 and for gross wages on 2/16/18 \$613,115.56 for a grand total of 4,747,360.58 Was **approved 4/0**.

Presentation by SES Robotics Team

Whitney Goodwin and a group of student gave a presentation of what their year has been like as a Robotics Team.

Nutrition Service Audit Review

Dr. Wilcox wanted to congratulate the nutrition service for getting an "A" perfect score on their audit review. Great job done by all. Vickie Coffey explained the audit review and explained everything that was covered on the audit. She is very proud of her team.

Consideration of Out of State Field Trip for Mr. Carmichael's Class to Mackinaw Island, Michigan

Dr. Wilcox stated that this is their annual trip that Mr. Carmichael takes with his class. Dr. Wilcox ask that the board move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Wright Approved **4/0**

Consideration of Donation of \$100.00 from Kappa Delta Phi to Mr. Carmichael's Class

Dr. Wilcox thanked Kappa Delta Phi for their donation. Dr. Wilcox ask that the board move forward for approval. On a motion by Mr. Wright and seconded by Mrs. Merry Approved **4/0**

Consideration of Donation of \$200.00 from TASUS Corp. to SES Robotics Team

Dr. Wilcox thanked TASUS for their donation. Dr. Wilcox ask that the board move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Wright Approved **4/0**

Consideration of Donation of \$300.00 from Bounds Flooring and Thorn Damon to Mr. Carmichael's Class.

Dr. Wilcox thanked Bounds Flooring and Thorn Damon. Dr. Wilcox ask that the board move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Durnil. **Approved 4/0**

Consideration of Donation of \$631.00 from Donors Choose for Portable Walls for Jr. High Art Class

Dr. Wilcox thanked Donors Choose for their donation. Dr. Wilcox ask that the board to move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Wright I. **Approved 4/0**

Consideration of Donation of \$385.52 from Donors Choose for Digital Camera and Reality Glasses for Jr. High Science Class

Dr. Wilcox thanked Donors Choose. Dr. Wilcox ask that the board to move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Durnil. **Approved 4/0**

Consideration of Amendment to Fleet Contract for Lisa Stevens

Dr. Wilcox explained that this is a simple extension of her contract. Dr. Wilcox ask that the board move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Wright. **Approved 4/0**

Consideration of Increase in Tuition for EECC 2018-2019 School Year

Dr. Wilcox states that this is the first time in five years that we have increase tuition and they we are still one of the lowest around. Dr. Wilcox ask that the board move forward for approval. On a motion by Mrs. Merry and seconded Mr. Durnil. **Approved 4/0**

Consideration of Compensation Adjustment for Cafeteria Supervisors

Dr. Wilcox stated that Vickie Coffey has done researched from surrounding schools and put together a proposal for there to be a bigger gap in salaries between her supervisors and her cook/cashier Asst. Dr. Wilcox ask that the board move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Wright. **Approved 4/0**

Consideration of Annual Agreement with Hoosier Hills Career Center

Dr. Wilcox stated that this is the annual agreement between us and Hoosier Hills. We have had this agreement for several years. Dr. Wilcox ask that the board move forward for approval. On a motion by Mrs. Merry and seconded by Mr. Durnil. **Approved 4/0**

Consideration of Bond Resolution

Attached document

Personnel

A. Resignations, Retirements, Non-Renewals, Leaves and Termination Action

1. Brittany Ellett, Termination, EIS Cook/Asst. Cashier, Effective, March 5, 2018
2. Audra Sater, Termination, EJHS Cheer Coach, Effective February 8, 2018
3. Lisa Rood, Termination, EIS Kitchen Supervisor, Effective February 26, 2018.
4. Gary Sims, Resignation, EHS, Girls Basketball Head Coach. Effective February 24, 2018

5. Cassie Matzke, Resignation, EIS Instructional Asst, Effective March 13, 2018
6. Benedict Jones, Resignation, EIS Café Asst., Effective March 20, 2018
7. Lori Chestnut, Retirement, SES Teacher, Effective June 30, 2018
8. Taylor Erickson, Resignation, EJHS Teacher, Effective May 25, 2018
9. Lauren Christy, Resignation, EJHS Teacher, Effective May 25, 2018
10. Toni Carter, Resignation, SES Teacher, Effective May 25, 2018

B. Appointments, Transfers

1. Janet Saylor, Transfer to EIS, Kitchen Supervisor, Effective, February 28, 2018
2. Doug Uhls, Appointment to EHS, Head Girls Tennis Coach, and Effective 2018-2019 SY.
3. Rebecca Wrightsman, Appointment to EJHS, Cheer Sponsor, Effective March 10, 2018.
4. Masaru Kido, Appointment to EHS, Freshman Baseball Coach, Effective March 12, 2018
5. Elizabeth Edgeman, Appointment to EJHS, Track and Field Girls Coach, Effective February
6. Zach Evans, Appointment to EJHS, Boys Track Head Coach. Effective February 23, 2018
7. Kandi Hann, Appointment to EJHS, Softball Asst. Coach., Effective February 23, 2018
8. Matt Davis, Appointment to EJHS, Asst. Boys Track Coach, Effective February 23, 2018
9. Mark Hamilton, Appointment to EJHS, Head Softball Coach, Effective February 23, 2018
10. Taylor Erickson, Appointment to EJHS, Girls Asst. Track Coach, Effective February 23, 2018
11. Regina Burns, Transfer to EHS, Edge Director, Effective 2018-2019 SY.
12. Danielle Butler, Transfer to EPS, Teacher, Effective 2018-2019 SY
13. Cierra Simmons, Transfer to EPS, Teacher, Effective 2018-2019 SY
14. Jennifer Watkin, Transfer to EIS, Teacher, Effective 2018-2019 SY
15. John Kerr, Transfer to EIS, Teacher, Effective 2018-2019 SY
16. Stephanie Noth, Transfer to EIS Teacher, Effective 2018-2019 SY
17. Kellie McGuffey, Transfer to EIS Teacher, Effective 2018-2019 SY
18. Whitney Goodwin, Transfer to EIS/EPS PE Teacher, Effective 2018-2019 SY
19. Lisa Bruns, Transfer to EIS, Teacher, Effective 2018-2019 SY
20. Micah Mobley, Transfer to EHS, Teacher Effective 2018-2019 SY
21. Marsi Jones, Transfer to EJHS, Teacher Effective 2018-2019 SY

Dr. Wilcox ask that the board to move forward for approval on A and B. On a motion by Mrs. Merry and second by Mr. Wright. **Approved 4/0**

Miscellaneous/Information

Dr. Wilcox stated May 15th is our last Healthy school meeting. This will be the 3rd annual health fair coming up next months. Vickie Coffey talked about this year's health fair, it will be at the Jr. High. It is open to all RBB community.

Superintendent's Report

Dr. Wilcox wished Mr. Wright well with his upcoming surgery. The EECC has a new roof and looks great. It was 14,000.00 under budget. Mr. Thrasher is in good spirits and doing well. Congrats to the Robotics team they did a wonderful job. Congrats to Joey Neil for winning Coach of the year. George Link has met with our Art teachers and will meet again with Art and Music to go over ideas for their new rooms. We have a total of 11 retirees this year. We are very excited for them and wish them well. Dr. Sanders and I have met and went over school safety. We have taken a hard look at our exits and entrances when we are loading and unloading. With a few new ideas we are hoping for a safer process. Thank you Audrey for all her hard work helping with this and for driving a couple of the dry routes. We will not have new buses or new buses drivers for Stinesville's routes.

Assistant Superintendent's Report

1. Grants

- ✓ Submitted Lilly Comprehensive Counseling Grant Proposal on March 15th.
 - Purpose of the Grant
 - To enable RBB to develop and implement an innovative, promising and sustainable comprehensive counseling model to address the following needs of K-12 students:
 - Academic
 - College and Career
 - Social and Emotional Learning
 - With the Lilly Grant funds, Richland-Bean Blossom Community School Corporation would take the following steps:
 - Hire one full time Youth First Social Worker.
 - Expand our Family Resources Coordinator to full time.
 - Expand our Graduation and Career Coach to full time at EHS.
 - Provide professional development to help school staff better meet the social emotional issues of students.
 - Grant Partners
 - Joint Proposal: RBB (\$273,550) and the MSD of Martinsville (\$448,400)
 - Youth First

2. Assessment

- ISTEP+ Applied Skills: Finished on March 9th
- IREAD3: Finished on March 9th
- ISTEP+ Multiple Choice: April 16th-May 4th

3. Job Descriptions

- GOAL: To create job descriptions that would clearly communicate, to current and future employees, our expectations for every position in the R-BB Community School Corporation.
- Developed 59 Job Descriptions so far!
- Regular Practice to Review and Revise
 - ✓ Annual Review in January
 - ✓ Change in Position Review

Richland-Bean Blossom Community School Corporation Job Descriptions			
1.	Superintendent	36.	Nutrient Services Coordinator
2.	Assistant Superintendent	37.	Bus Driver
3.	Principal: High School	38.	Bus Monitor
4.	Assistant Principal: High School	39.	Head Custodian
5.	Principal: Junior High	40.	Custodian
6.	Assistant Principal: Junior High	41.	Bus Driver
7.	Principal: Elementary	42.	Health Assistant
8.	Assistant Principal: Elementary	43.	STEAM Coach
9.	Nutrition Services Director	44.	STEAM Coach/Coordinator
10.	Director of Maintenance	45.	Administrative Asst./Data & Assessment Manager
11.	Transportation Director	46.	Graduation and Career Coach
12.	Technology Director	47.	Administrative Assistant at EECC
13.	Athletic Director	48.	Library Media Specialist
14.	Director of Special Education	49.	Family Engagement Coordinator/Website Manager
15.	Corporation Nurse	50.	Preschool Coordinator
16.	Teacher	51.	Speech-Language Pathologist
17.	Guidance Counselor: HS	52.	Family Resources Coordinator
18.	Guidance Counselor: JH	53.	Homebound Instructor
19.	Corporation Treasurer	54.	Journeys Teacher
20.	School Secretary: Building Level	55.	POINT Teacher
21.	Instructional Assistant	56.	Behavior Interventionist
22.	Payroll Clerk	57.	Social Worker (Special Education)
23.	Employee Benefits Specialist	58.	Summer School Teacher
24.	Executive Secretary to the Superintendent	59.	Special Education Teacher
25.	ECA Treasurer/Bookstore		
26.	Attendance Clerk		
27.	Instructional Assistant Positions		
28.	Psychologist		
29.	Hearing Impaired Teacher		
30.	Library Aide		
31.	Guidance Secretary		
32.	Title I Teacher		
33.	Cook/Assistant Cashier		
34.	Head Cashier		
35.	Kitchen Supervisor		

RBBEA

Mr. Uhls commended teachers and staff for going out and finding donations and extra funds for their class rooms. We have a lot of changes going on which can cause a lot of stress. We want to thank administration for their great open communication.

BOARD COMMENTS

Mr. Wright wishes a speedy recovery to Mr. Thrasher. The robotics team did a great job and loved the energy they had. We appreciate Mr. Link for going over the bond information. I think the job descriptions are very important and glad they are getting them updated. I still think we need a grant writer. Mrs. Merry agrees with everything Mr. Wright said. I am also very thankful for all the donations that we receive. I want to thank them for coming and going over all the bond information with us. Mr. Durnil recognized Devon Jacobs and said he did a great job at the State Robotics. He feels they are doing everything they can with school safety and will continue to work to make our schools safe. He loves this corporation and thinks we are heading in the right direction. Mr. Kerr thanked Ellettsville police dept. for everything they have done for our school corporation. He really appreciates all the hard work that the Robotics team has done this year. He wishes Mr. Wright and Mr. Thrasher a speedy recovery. He wants to thank everyone for coming tonight.

ADJOURNMENT

Board President Mr. Kerr adjourned the meeting at 8:10 p.m.

Mr. Dana Robert Kerr, President

Mr. Jimmie Durnil , Member

Mr. Larry Thrasher, Vice President

Mr. Randall C. Wright, Member

Mrs. Debra L. Merry, Secretary