

Richland-Bean Blossom Community School Corporation

Edgewood High School Room C115a
601 S. Edgewood Drive, Ellettsville, IN 47429

Agenda
January 7, 2019
6:00 p.m.

Board Organizational Meeting

This meeting must take place within fifteen days of the commencement date of the members' terms of office (I.C. 20-26-4-1(b)) and be properly noticed to the public.

I. Call to Order

Per Policy 0151, the Superintendent serves as presiding officer until the President is appointed.

II. Roll Call

III. Receipt of Oath of Office

The following oath must be administered to any newly elected or reelected board members by a notary public. (I.C. 33-42-9-1)

"I solemnly swear (or affirm) that I will support the Constitution of the United States of America, the Constitution of the State of Indiana, and the laws of the United States and the State of Indiana. I will faithfully execute the duties of my office as a member of this governing body, so help me God." (I.C. 20-26-4-2)

The oath must be signed by the Board member and the person who administers it and filed in the Monroe County Circuit Court Clerk's office. (I.C. 20-26-4-2; I.C. 5-4-1-4)

IV. Organization of the Board of School Trustees

A. Election of Officers:

Pursuant to Policy 0152 and I.C. 20-26-4-1.

1. President

Once elected, the President serves as the presiding officer.

2. Vice-President

3. Secretary

B. Establishment of Board Compensation

Currently, the maximum allowable annual compensation is \$2000. (I.C. 20-26-4-7) The current per diem is set by the State Board of Accounts is \$112 for regular meetings and \$62 for other meetings, such as special meetings, executive sessions, and committee meetings. (Per diem is based on current City-County Council per diem rate set by Sec. 192-102 of the Indianapolis-Marion Co. Code.)

C. Appointment of School Corporation Legal Counsel

D. Appointment of School Corporation Treasurer

This person CANNOT be a board member or the superintendent. (I.C. 20-26-4-1(c))

E. Appointment of School Corporation Deputy Treasurer

This position is optional. The treasurer may, with the approval of the board, appoint a deputy. This person CANNOT be a board member or the superintendent. (I.C. 20-26-4-1(c))

F. Establishment of Bond for School Corporation Treasurer, School Corporation Deputy Treasurer, and any Corporation Extra-curricular Treasurers

G. Appointment of Secretary to the Board (Executive Secretary)

This person must be an employee of the corporation, but may not be a member of the board. The Superintendent makes a recommendation, with approval of the board. (I.C. 20-26-4-1(g))

H. Board Appointments

1. Athletic Council

2. Ellettsville Park Board

3. Monroe County Redevelopment commission

If necessary, authorize the President of the Board to appoint individual Board members to any necessary committees or as representatives to various organizations.

I. Board Meeting Schedule

Designate a day, place, and time for regular meetings which shall be held at least once every month. (Policy 0154)

J. Bylaws and Policies

Adopt existing bylaws and policies for its own operation and for operations conducted through the Corporation.

V. Conflicts of Interest Forms

If any board members have spouses or dependents who are employees of the corporation or are routine vendors for the corporation, that member should make an annual disclosure. State Board of Accounts Form 236 should be filled out by each such board member and submitted to the board for approval.

A written conflict of interest disclosure on State Board of Accounts Form 236 that is approved by the Board shall be filed by the Superintendent with the State Board of Accounts and the Monroe County Clerk within fifteen (15) calendar days after approval by the Board. (I.C. 35-44.1-1-4)

Check List for After Organizational Meeting:

____ File any oaths administered to new board members with the Monroe County Circuit Court Clerk's Office

____ File any Form 236 approved by the board to the State Board of Accounts and Clerk of the Monroe County Circuit Court.